

Kids' Place SBK
Summer Before Kindergarten
Summer 2011 Registration and Payment Agreement

For Office Use Only

Date Received _____

Received by _____

Student Information

Name _____ Birth Date _____

Shirt Size: 2 4 6 8 10 12 Previously enrolled in Kids' Place Yes No

If no, has your child had previous preschool experience: If yes, where? _____

Date of last DPT (Tetanus shot) _____

Physician/Clinic Name and Phone Number _____

Dentist/Clinic Name and Phone Number _____

Important health information or Medical Alerts None _____

Allergies None _____

Medications None _____

Does your child have any physical or mental impairments which would affect his/her participation in child care setting? If yes, please describe.

None _____

Parent Information

Parent 1/Financial Sponsor:

Name _____ Email _____

Address _____

Phone numbers: Call first _____ Alternate number _____

Employer _____ Work Phone _____

Parent 2:

Name _____ Email _____

Address _____

Phone numbers: Call first _____ Alternate number _____

Employer _____ Work Phone _____

Emergency Contacts – Must list 2

These people are also authorized to pick my child up.

Contact 1 Name _____ Phone Number _____

Contact 2 Name _____ Phone Number _____

Contact 3 Name _____ Phone Number _____

Summer Schedule

The 2011 SBK program dates are from June 13 - August 31.

What will your child's schedule look like this summer?

Please check the days your child will attend class each week.

No class on July 4.

M T W Th F

Typical drop-off time: _____

Typical pick-up time: _____

Lunch Option

- Yes!** Please add the lunch program to my child's registration at a cost of \$4.25 for each day my child is enrolled. My child will receive a bag lunch each day including sandwich/wrap, fruit/veggies, milk/drink, and a small treat.

Red Cross Swim School

Our K-6 graders head out on a number of swimming field trips during the school year. It is important that our preschoolers have an opportunity to get in some pool time before they move up to the school-age program. As part of the SBK class, your child will receive swim instruction from the Community Education Aquatics Department staff at no additional cost. Classes will be held in the Central pool. Kids' Place staff will walk swimmers to and from each session and stay with them in the pool.

Classes are held on the following dates, all Fridays: **June 24, July 1, July 15, and July 22.**

Swim School Levels 1-5

Red Cross classes work on skills pertaining to your child's individual level. For the SBK lessons, the instructors will focus on beginning skills. Please share information about your child's prior experience in swim lessons. If you are interested in evening and weekend swim lessons offered through Community Education, visit slpcommunityed.com for more information.

Other experience/previous classes: _____

Please read and initial in each box.

	<p>Medical/Emergency Procedures I give my permission to Kids' Place to make whatever emergency measures are judged necessary for the care and protection of my child while under the supervision of the Kids' Place staff. In case of a medical emergency, I understand that my child will be transported to the nearest hospital by ambulance if the local resource (police/rescue squad) deems it necessary. I will be responsible for the cost of the transportation and any and all medical charges. It is understood that in some medical situations, the staff will need to contact the local emergency resources before the parent and/or another adult acting on the parent's behalf. Medical insurance coverage for children is the responsibility of the child's family or guardian.</p>
	<p>Data Practice Procedures and Exchange of Information Kids' Place complies with State and Federal data laws. Information gathered from registration and medical forms is shared with the teachers in the program to best serve your child's needs. I give my consent to an exchange of information between my Kids' Place site staff and other St. Louis Park Schools professional staff whenever it would be beneficial to my child.</p>
	<p>Meals and Snacks I understand that my child needs to bring a lunch from home each day unless I have enrolled in the lunch program at an additional cost of \$4.25 per day. An afternoon snack will be provided by Kids' Place and is included in the daily fee.</p>
	<p>Publicity I give permission for Kids' Place to use video taping, tape recording, photography or any other media to record events for educational or publicity purposes.</p>
	<p>Excursions I give permission for my child to participate in any field excursion planned and supervised by the staff of Kids' Place. I understand these trips may include various modes of transportation, i.e. walking, biking, school bus, etc.</p>
	<p>Sunscreen I understand that my child should arrive at Kids' Place with sunscreen already applied in the morning.</p> <p> <input type="radio"/> I give permission for Kids' Place staff to apply any brand of sunscreen on my (our) child as needed throughout the day. <input type="radio"/> I have provided sunscreen for my child. Only apply the sunscreen I have provided. <input type="radio"/> DO NOT apply any sunscreen on my child. </p> <p> <input type="radio"/> Other: _____ </p>
	<p>Insect Repellent</p> <p> <input type="radio"/> I give permission for Kids' Place staff to apply insect repellent on my child as needed. <input type="radio"/> I have provided insect repellent for my child. Only apply the repellent I have provided. <input type="radio"/> DO NOT apply any insect repellent on my child. </p>
	<p>Antibacterial Hand Soap/Lotion</p> <p> <input type="radio"/> I give permission for Kids' Place staff to apply antibacterial soap/lotion on my child as needed. <input type="radio"/> DO NOT apply antibacterial soap/lotion on my child. </p>
	<p>Swimming</p> <p> <input type="radio"/> I will allow my child to participate in all swimming excursions. <ul style="list-style-type: none"> <input type="radio"/> My child is an excellent swimmer and can go in the deep end and use all water slides. <input type="radio"/> My child is a moderate swimmer and can go on waterslides, but cannot swim in the deep end of a pool. <input type="radio"/> My child is just beginning to swim and should not use water slides, or go in the deep end of the pool. </p>

Parent Signature: _____

Date: _____

Payment Information

Read and sign below to complete the registration.

I am currently receiving child care assistance. Yes No

Case worker name: _____ Phone: _____

Special instructions to consider when creating our family's billing account:

None _____

Please send me an Annual Credit Card Authorization form.

This form must be signed and on file in our office in order to initiate automatic credit card payments.
Visa and Mastercard accepted.

Summer 2011 Contract Terms

In signing this contract for services, I agree to the following:

I understand that my child can not begin at Kids' Place until I receive a written or oral confirmation from the Kids' Place main office. In order to properly prepare for student/staff ratios, Kids' Place reserves the right to not accept or process any registration for up to 5 business days prior to and after the start of any session. All Community Education accounts, including Kindergarten Plus and Kids' Place, must be paid in full in order to register for the summer session.

Billing and Fees:

1. A non-refundable registration and materials fee of \$30.00 per child (if registered by April 15) or \$60.00 (if registered after April 15) is added to your first invoice of summer. As part of this fee, each child will receive a field trip tee shirt, water bottle, grade level workbook, sand/water-proof money holder, and use of a swim shirt. These items must remain at school until the end of the summer session.
2. There will be no refunds for absence due to illness, vacation or school closing due to inclement weather.
3. A late fee of \$1.00 per minute will be assessed for picking up a child after 6 pm. After the third incident, services may be terminated.
4. Kids' Place sites or classrooms may be closed or moved due to enrollment/staffing needs. In this event, you will be given at least two week's notice.
5. The Dept. of Community Education reserves the right to cancel this letter of agreement at any time. In this event, you will be given two week's notice.
6. I understand my child's enrollment will be terminated and my account will be turned over for collection if it is in default. I will be held responsible for all costs related to collections, including legal fees.

Please review the Summer Contract Terms above before signing.

By signing, I confirm that I have read, understand and agree to the Kids' Place 2011 Contract Terms as stated on this form.

Parent 1 Signature _____

Date: _____

Parent 2 Signature _____

Date: _____

Return this Form

Mail

Kids' Place Main Office
Central Community Center
6300 Walker Street
St. Louis Park, MN 55416

Email

johnson.terri@slpschools.org

You will receive an email confirmation of your family's registration when it is received in our office.

Questions

(952) 928-6764

FAX (952) 928-6728

Thank you.